



**Minutes**  
 NW BOCES Board Meeting  
 January 15, 2026 at 6:00pm  
 via “Zoom”

**I. Call to Order**

The meeting was called to order at 12:00pm.

**II. Roll Call**

School District	Board Member	Superintendent	BOCES
East Grand	Chris Raines		Darcy Harris – Interim Executive and SPED Director
Hayden	Ericka Lucas	Eric Owens	Sheila Summers Finance and HR Director
North Park	Catie Olney	Amy Ward	Rim Watson Assistant SPED Director
South Routt		Kirk Henwood	Mindy Falzarano Office Manager & Data Respondent
West Grand	Christine Travis		

**III. Pledge of Allegiance**

**IV. Review/Modification/Approval of Agenda**

On motion by North Park, seconded by West Grand, it is hereby resolved to approve the agenda as modified. The Consent Agenda will be moved to appear directly before the Action Items on the agenda.

Roll Call Vote:      East Grand – Yes      Hayden – Yes      North Park – Yes  
                                  South Routt – N/A      West Grand – Yes

Motion passes 4 to 0.

**V. Public Comment**

There were no emails received from anyone wishing to make public comments.

## **VI. Presentation/Discussion**

### **A. NW BOCES Director Updates (Attachments 1)**

Darcy reminded the board that at the last meeting we moved to a more detailed director update report and given the strategic plan update and the modified budget presentation we're not going to highlight anything specifically unless there are any questions.

### **B. Strategic Plan (Attachment 2)**

Darcy shared the three main priorities for our strategic plan which are currently Effective stewardship of human & fiscal resources, Establishing a continuous improvement culture, and Establishing systems to support collaborative work. She highlighted some positives out of the Reauthorization process that we finished up and shared that she really appreciated the following quote that the state review team shared at the board meeting:

*"The noticeable cultural shift within the NW BOCES team is characterized by a more positive and collaborative outlook, along with a strong openness to constructive feedback. This has strengthened relationships with candidates, advisory council members, instructors, mentors, and field supervisors."*

In regards to the highlights and outcomes for what we put out there, it's all underway. We are actively working to connect the budget items to the strategic plan and to be responsible in how we're allocating resources. In addition, the website has some links that are easy to use and our candidates are now accessing it.

Darcy reported that there were some challenges in the beginning of the year partially due to the shift in directors. There was a little bit of a communication lag between what had been done and what was done and some missteps along the way but that was very early on. However, things are much smoother now.

Darcy shared that as far as Spring 2026 priorities we're going to look deeply at the HB 1345 application which is the next step in our strategic plan. The HB 1345 is the professional learning side of things and we want to be more intentional about how we're going to use those dollars. Other priorities include staffing options and programming needs, working to sustain the current staffing levels, working on ways to optimize our new website and using the information gathered to information decision making.

### **C. FY26 Modified Budget Presentation (Attachment 3)**

Sheila shared the FY26 Modified Budget Summary. She reminded the board that this is statutorily required by the state that we bring back a budget to the board in large part because of timing. We do an approved budget in June but the state really doesn't know official allocations until after that date because of the legislative cycle so we will always bring back a modified budget.

Sheila reported that what the board is approving today is the Appropriation Resolution – so they are approving the resolution of the Total Appropriation dollar amount which is divided into two funds which are the General Fund and the Special Revenue Funds. The General Fund is where we hold our fund balance which is our reserve, district assessments, interest revenue, the alternative licensure revenue, etc. The Special Revenue Funds is where we have our Federal and State Special Education revenue in addition to the smaller grants we get.

D. Finalist for position of Executive & Special Education Director

Darcy shared that she's going to hang on to the core Professional Learning Director responsibilities so her contract does look different because she will be Executive Director, Special Education Director, and Professional Learning Director.

E. District information sharing

Rim shared that some of the SSP's created short videos to send to the parents of students demonstrating some of the IEP goals the students have mastered. Chris from East Grand shared that they have opened the process for replacing their Superintendent as Brad Ray is retiring in six months. Kirk from South Routt shared they'll be hiring two special education teachers as both their elementary school teacher and secondary school teacher will be leaving (one is retiring and one is moving on). Christine from West Grand shared they had significant turnover with their board due to people terming out. They had five board positions out of seven open for the last election. Catie from North Park shared that their board recently went from a seven member board to a five member board. They are also currently searching for a Superintendent. Eric from Hayden shared that they continue to have a significant needs special education position that has been unfilled and are continuing that search. They've also added two new members to their board.

- F. Future agenda items
  - a. No future agenda items.

**VII. Consent Agenda**

- A. Approval of Minutes from previous board meeting (Attachment 4)
- B. November and December 2025 Check Register (Attachment 5)
- C. November and December 2025 Financial Statements (Attachment 6)
- D. New hire: Bryanna Doonan, Support Specialist in North Park

On motion by North Park, seconded by East Grand, it is hereby resolved to approve the consent agenda as presented.

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – N/A	West Grand – Yes	

Motion passes 4 to 0.

**VIII. Action Items**

- A. Approve FY26 Modified Budget

On motion by East Grand, seconded by West Grand, it is hereby resolved to approve the FY26 Modified Budget:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – N/A	West Grand – Yes	

Motion passes 4 to 0.

**B. Position of Executive and Special Education Director**

On motion by West Grand, seconded by North Park, it is hereby resolved that the board approve Darcy Harris as the Position of Executive and Special Education Director of NW Colorado BOCES and approve her contract as presented:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – N/A	West Grand – Yes	

Motion passes 4 to 0


**IX. Executive Session**

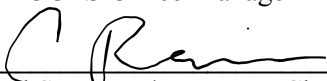
None at this time.

**X. Adjournment**

On motion by East Grand, seconded by West Grand, is hereby resolved that the meeting be adjourned at 12:41pm.

Respectfully submitted by Mindy Falzarano

	Mar 19 2026
_____ NWBOCES Office Manager	Date

	Mar 20 2026
_____ Board Secretary/Treasurer, Chris Raines	Date